

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



Regulatory and Environmental Affairs Division
Pesticide Regulatory Programs Unit

Prerequisites for Regulated Pesticide Application Business (RPAB) licensing:

- 1.) There is no business examination to be taken to register an RPAB with the WVDA, but the business must have at least one person that can be named as a Commercial Applicator. If this person does not already have a current Commercial/Public Applicator license with the WVDA, they must schedule to take the pesticide examinations.
- 2.) One must take and pass the General Standards (Core) pesticide examination and the category examinations, depending on what type of pesticide/herbicide applications they will need to make for the business that they work for, in the state of West Virginia. Employees working for businesses that are classified as RPAB's are not required to have one year of pesticide application experience or a degree in a related field in order to be eligible to take the WVDA pesticide examinations. A simple exam application would need to be completed and this will need to be mailed, emailed or faxed to the WVDA, in order to schedule an exam session for all government employees (exam fee is waived for government employees). All non-government agencies/businesses that are classified as RPAB's employees will need to complete the simple exam application and mail this to the WVDA with the \$20 exam fee (check or money order made payable to the West Virginia Department of Agriculture). There are currently six locations where one may be scheduled to take their pesticide examinations. Each location tests once a month; Charleston, Parkersburg, Beckley, Inwood, Milton, and Morgantown. The one testing should receive an exam admission ticket, letting them know what date they are scheduled to test at the exam location they selected. This should be received via email, unless it is requested that the exam admission ticket be mailed.
- 3.) To request an exam application and study packet, contact Jessica Morris, Certification and Training Assistant/WVDA at 304-558-2209 or by email at jmorris@wvda.us.
- 4.) Once pesticide examinations have been taken and graded, exam results and follow up paperwork will be mailed to the Tester. If the proper examinations are passed, this would include the application to apply for a Commercial/Public Applicator's license, as well as an application to register the business as an RPAB.
- 5.) The Commercial Applicator application would need to be completed and returned with the \$20 licensing fee (check or money order made payable to the West Virginia Department of Agriculture) to our office via mail. The Public Applicator application (government employee) would need to be completed and returned to our office by mail, email or fax (licensing fees are waived for government employees).
- 6.) If registering a business as an RPAB in the state of West Virginia, along with initially obtaining one's Commercial/Public Applicator certification, an RPAB application would need to be completed and submitted with the Commercial/Public Applicator application and fee (Commercial only). There is no fee, or pesticide license, for an RPAB.