

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner

Amie Minor-Richard, Deputy Commissioner



1401-8500-6888-9652

AUCTIONEER/APPRENTICE RENEWAL APPLICATION

Indicate Type of Application:

- Auctioneer Renewal - \$100 application and license fee.
- Apprentice Renewal - \$100 application and license fee.

Information

1. Full Name - _____
2. Mailing address - Street, P.O. Box Number, Route, etc. _____
City, State, Zip Code _____
3. Physical Address - Street, P.O. Box Number, Route, etc. _____
City, State, Zip Code _____
4. Business Address - _____
City, State, Zip Code _____
5. Residence Phone Number - _____ Cell Phone Number - _____
Business Phone Number - _____ Email Address - _____
6. Auctioneer/Apprentice License No. _____

A valid photo ID must accompany this application.

7. Occupation/Name of Present Employer - _____
8. Are you licensed to sell real estate in West Virginia? Yes - _____ No - _____
If yes, please indicate the Broker/Salesperson - _____

What is your real estate License Number? _____

9. In the last 5 years have you been convicted of any criminal offenses, or are there any criminal charges currently pending against you, or a member of your firm, partnership, or corporation? _____
If yes, please provide details by attaching a statement.

10. Have you completed the minimum hours of Continuing Education; 6 hours for Auctioneers, 3 hours for Apprentices. Yes - _____ No - _____

***Please make sure your certificate of continuing education is enclosed with your application.**

11. Please check the appropriate items you would like displayed on our website.

- First and Last Name
- Telephone Number
- Email Address
- County of residence

I have thoroughly reviewed the document and understand the statements in this application are true and made in good faith. I am knowledgeable of the current Auctioneer Rules and Regulations set forth by the State of West Virginia.

Signature of Applicant _____ Date _____

Please include the following:

- The \$100 application and license fee. Checks made payable to West Virginia Department of Agriculture (WVDA).
- Your original sealed surety bond. Please make a copy for your records. For apprentice auctioneers the amount is **\$5,000** and for auctioneers the amount is **\$25,000**. If you have renewed your surety bond, please attach a copy of the receipt.
- Continuing education certificate; 6 hours for auctioneers, 3 hours for apprentices.
- Legible copy of a government issued photo I.D.; ex: Driver's License, Military ID, etc.).

Return all required documentation to:

West Virginia Department of Agriculture
Executive Division
1900 Kanawha Boulevard East
State Capitol, Room E-28
Charleston, WV 25305