Code No.
6696-4143

Farmers Market Vendor Permit Application

West Virginia Department of Agriculture
Regulatory and Environmental Affairs Division Charleston, WV 25305

Permit Application is for April 1, 20 - March 31, 20

Date:	Name on Permit:
Applicants full name:	Telephone Number:
Mailing address:	Are you one of the following: ☐ Veteran ☐ Police ☐ First Responder Other: ☐ Fireman
Email address:	County Where Kitchen is Located:

Type of product(s) being sold:

☐ Pickled Products	☐ Acidified Fruits and/or Vegetables	☐ Fish
☐ Sauce(s)	☐ Meat- Type:_____	☐ Seafood
☐ Salsa(s)	☐ Poultry- Type: _____	☐ Dairy
☐ Fermented Products	☐ Time/Temperature Controlled Other:_____	

All Acidified Products (Pickled, Fermented, Sauce(s), Salsa(s), and Acidified Fruits and/or Vegetables) must have a WVDA Label review and a Process Authority completed on each product. All paperwork must be sent with this application before a permit is received.

Name & physical location of growing field(s) if applicable:

Name(s) of and locations of farmers market(s) where product(s) will be sold:

What type of water are you using during the preparation of your product?

☐ Municipal water source ☐ Private water source

What type of kitchen is your commodity prepared in?

☐ Commercial ☐ Farm ☐ Certified Out of State Commercial Kitchen or Federally Inspected Facility. Please attach paperwork with application.

☐ Home ☐ Community Other, explain:

Address of kitchen:

_____ _____

Signature of person completing form Date

Note: All labels on products must be approved by the WVDA, regardless of the process or kitchen facility

All Farmers Market Vendor Permits are Free and need mailed to the address below. For any questions please call 304-558-2226. All permits will be sent to applicant upon receiving All Forms. Potentially hazardous food vendors will be charged **$27 per hour**, excluding travel hours, for inspections, which will be billed directly to the potentially hazardous food vendor. Inspection costs will be assessed for both the annual inspection, as well as any follow up inspections after a violation has occurred. An invoice will be issued at the time of the kitchen inspection.

COMPLETE THIS FORM AND MAIL

West Virginia Department of Agriculture

Attn: Administrative Services Division

1900 Kanawha Blvd.; East
Charleston, WV 25305-0170