

**APPLICATION FOR LICENSE TO OPERATE AS A MEAT AND POULTRY DISTRIBUTOR**

West Virginia Department of Agriculture  
 Animal Health/Meat and Poultry Inspection Bureau  
 1900 Kanawha Boulevard, East  
 Charleston, West Virginia 25305  
 (304) 558-2206 Fax: (304) 558-1882

FY July 1, 2026 - June 30, 2027

1401-8630-6893-9780

**SECTION 1: DISTRIBUTOR'S GENERAL DATA**

- A. Establishment's Full Name \_\_\_\_\_
- B. Owner, Manager, Partner, or Person authorized to represent the Establishment for contacts with Meat and Poultry Inspection Division:  
 Name: \_\_\_\_\_ Title: \_\_\_\_\_
- C. Location of Establishment: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Route, Box, or Street Address City State Zip County
- D. Mailing Address if different than above: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Route, Box, or Street Address City State Zip County
- E. Business Telephone: \_\_\_\_\_ Home Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_
- F. Form of organization (Check one):  Individual  Partnership  Corporation  Other (Specify)
- G. Do you conduct retail sales at your establishment?  Yes  No

**SECTION 2: REGULAR BUSINESS HOURS (Write in hours for each day)**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From							
To							

If license is granted under the application, I (we) expressly agree to conform strictly to the Code of West Virginia, Chapter 19, Article 2B, Inspection of Meat and Poultry, and the rules on meat and poultry inspection promulgated thereunder by the West Virginia Department of Agriculture. I (we) certify that all statements made herein are true to the best of my knowledge and belief.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 DATE OF APPLICATION PRINTED NAME OF PERSON TITLE SIGNATURE OF AUTHORIZED PERSON  
 SIGNING APPLICATION MAKING THIS APPLICATION

<b>FOR WVDA USE ONLY</b>	
Date Application Received:	_____
Batch Number:	_____
Director's Approval:	_____
Establishment Number:	_____

**\$5.00 APPLICATION FEE**

STATEMENT OF POLICY REGARDING EQUAL OPPORTUNITY AND PARTICIPATION IN PROGRAMS -  
 It is the policy of the West Virginia Department of Agriculture to provide its services and programs to all persons without regard to sex, race, color, age, religion, national origin, or handicap.