

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



Regulatory and Environmental Affairs Division/Pesticide Regulatory Programs Unit

Prerequisites for Commercial Applicator licensing:

To the lands of others for hire (LPAB):

- 1.) Pesticide Examinations – Must be taken and passed by whomever will be making pesticide/herbicide applications for the business, to the lands of others for hire, in the state of West Virginia. Those needing to take the WVDA pesticide examinations must have at least one year of pesticide application experience that can be verified, or a degree in a related field (Agriculture, Forestry, Biology, etc.), in order to be eligible to take the WVDA pesticide examinations. One must take and pass the General Standards (Core) pesticide examination and the category examinations, depending on what type of pesticide/herbicide applications they will need to make for the business that they work for, in the state of West Virginia.
- 2.) To request an exam application and study packet, contact Jessica Morris, Certification and Training Assistant/WVDA at 304-558-2209 or by email at jmorris@wvda.us.
- 3.) If using pesticide application experience in order to seek eligibility to take the WVDA's pesticide examinations, please have someone who can verify one year of pesticide/herbicide application experience complete Section A of the exam application. This person will need to sign the exam application in front of a Notary. If using education in order to test, please include a copy of the person testing's college transcripts and only complete Sections B and D of the exam application. There is a \$20 examination fee (check or money order made payable to the West Virginia Department of Agriculture), which would need to be mailed to the WVDA with the exam application, in order to schedule and exam session. There are currently six locations where one may be scheduled to take their pesticide examinations. Each location tests once a month; Charleston, Parkersburg, Beckley, Inwood, Milton, and Morgantown. The one testing should receive an exam admission ticket, letting them know what date they are scheduled to test at the exam location they selected. This should be received via email, unless it is requested that the exam admission ticket be mailed.
- 4.) Once pesticide examinations have been taken and graded, exam results and follow up paperwork will be mailed to the Tester. If the proper examinations are passed, this would include the application to apply for a Commercial Applicator's license.
- 5.) The Commercial Applicator application would need to be completed and returned with the \$20 licensing fee (check or money order made payable to the West Virginia Department of Agriculture). If licensing a new business to apply pesticides to the lands of others for hire in the state of West Virginia, along with initially obtaining one's Commercial Applicator certification, the LPAB license paperwork and fee would need to be submitted with the Commercial Applicator application and fee.

As part of one's job duties/employer's property (RPAB): Pesticide Examinations – Employees working for businesses that are classified as RPAB's are not required to have one year of pesticide application experience or a degree in a related field in order to be eligible to take the WVDA pesticide examinations. A simple exam application would need to be completed for those needing to test and this will need to be mailed to the WVDA with the \$20 exam fee (check or money order made payable to the West Virginia Department of Agriculture).